

Tutorial Letter 101/0/2024

Introduction to Programming II COS1512

Year Module(s)

**School of Computing
Computer Science**

IMPORTANT INFORMATION

Please register on myUnisa, activate your myLife e-mail account and make sure that you have regular access to the myUnisa module website, COS1512-2024-0, as well as your group website.

Note: This is a fully online module. It is, therefore, only available on myUnisa.

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1 INTRODUCTION

Dear Student

Unisa is a comprehensive open distance e-learning (CODEL) higher education institution. The comprehensiveness of our curricula encapsulates a range of offerings, from strictly vocational to strictly academic certificates, diplomas and degrees. Unisa's "openness" and its distance eLearning character result in many students registering at Unisa who may not have had an opportunity to enrol in higher education. Our CODEL character implies that our programmes are carefully planned and structured to ensure success for students ranging from the under-prepared but with potential to the sufficiently prepared.

Teaching and learning in a CODEL context involves multiple modes of delivery ranging from blended learning to fully online. As a default position, all post graduate programmes are offered fully online with no printed study materials, while undergraduate programmes are offered in a blended mode of delivery where printed study materials are augmented with online teaching and learning via the learner management system – myUnisa. In some instances, undergraduate programmes are offered fully online as well.

Furthermore, our programmes are aligned with the vision, mission and values of the University. Unisa's commitment to serve humanity and shape futures combined with a clear appreciation of our location on the African continent, Unisa's graduates have distinctive graduate qualities which include

- independent, resilient, responsible and caring citizens who are able to fulfil and serve in multiple roles in their immediate and future local, national and global communities
- having a critical understanding of their location on the African continent with its histories, challenges and potential in relation to globally diverse contexts
- the ability to critically analyse and evaluate the credibility and usefulness of information and data from multiple sources in a globalised world with its ever-increasing information and data flows and competing worldviews
- how to apply their discipline-specific knowledges competently, ethically and creatively to solve real-life problems
- an awareness of their own learning and developmental needs and future potential

COS1512 is an online module

Whether a module is offered either as blended (meaning that we use a combination of printed and online material to engage with you) or online (all information is available via the internet), we use myUnisa as our virtual campus. This is an online system that is used to administer, document and deliver educational material to you and support engagement with you. Look out for information from your lecturer as well as other Unisa platforms to determine how to access the virtual myUnisa module site. Information on the tools that will be available to engage with the lecturer and fellow students to support your learning will also be communicated via various platforms.

You are encouraged to log into the module site on myUnisa regularly (that is, at least twice per week). COS1512-24-Y

Because this is a fully online module, you will need to use myUnisa to study and complete the learning activities for this module. Visit the website for COS1512 on myUnisa frequently. The website for your module is COS1512-24-Y.

We wish you every success with your studies!

2 MODULE OVERVIEW

2.1 Purpose

Students who have completed this module successfully will be able to design, implement, and evaluate algorithms-based, structured object-oriented computer programs, with the fundamentals of simple data structures, (including object orientation). Students are equipped to think logically, creatively, and conceptually and to recognize the design rules, techniques, and components to compose and present a functional working program solution to a perceived computing problem of a client, for the application of these programs in the industry's process systems and organizational information systems, to specific standards (such as user-friendly, robust, solution specific, and to the satisfaction of the client). This module provides core compulsory and introductory knowledge, skills, and values that will support further studies and applications in the sector of object-oriented programming computing, in the field of computer science, as part of the B-degree.

COS1512 focuses on introducing objects and the object-oriented programming environment using C++ as a programming language. The following topics are included:

- file I/O streams as an introduction to objects and classes.
- using predefined classes such as string and vector; C-strings, pointers, and dynamic arrays,
- ADTs (i.e. user-defined classes including the functions and operators for these classes as well as separate compilation),
- recursion,
- single inheritance,
- and function and class templates.

2.2 Outcomes

For this module, you will have to master several outcomes:

Specific outcome 1:

You can design a logical solution to a simple programming problem, making appropriate assumptions.

Assessment criteria:

- You can interpret a problem description which specifies the requirements of a program;
- You can identify all steps necessary to solve a problem and order the steps in the correct

logical sequence;

- You can write down the logical sequence of operations that a computer should perform to solve a particular problem;
- You can apply object-oriented principles during problem solving.

Specific outcome 2:

You can write C++ program code, demonstrating the principles of good programming style.

Assessment criteria:

- You can use the different C++ programming constructs appropriately and correctly, in order to implement a solution to a programming problem;
- You can write functions and use them in a program;
- You can define classes and use object-oriented principles to implement programming problems;
- You can recognise/locate errors in a program and correct them.

Specific outcome 3:

You can demonstrate an understanding of the theory underlying the basic programming concepts.

Assessment criteria:

- You can explain the purpose of a particular C++ programming construct and identify problem descriptions where they are applicable.
- You can define relevant programming concepts.

The specific learning *objectives* for each chapter in the prescribed book for COS1512 in order to reach the above learning outcomes are given in more detail in the study guide included in Tutorial Letter 102, available under Additional Resources on the COS1512 course website.

3 CURRICULUM TRANSFORMATION

Unisa has implemented a transformation charter, in terms of which the university has placed curriculum transformation high on the teaching and learning agenda. Curriculum transformation includes student-centred scholarship, the pedagogical renewal of teaching and assessment practices, the scholarship of teaching and learning, and the infusion of African epistemologies and philosophies. All of these will be phased in at both programme and module levels, and as a result of this you will notice a marked change in the teaching and learning strategy implemented by Unisa, together with the way in which the content is conceptualised in your modules. We encourage you to embrace these changes during your studies at Unisa in a responsive way within the framework of transformation.

4 LECTURER(S) AND CONTACT DETAILS

4.1 Lecturer(s)

Please refer to the module welcome page on Mymodules for your lecturers' contact details.

4.2 Department

You can contact the Department of Computer Science as follows:

Telephone: 011 670 9100

E-mail: computing@unisa.ac.za

4.3 University

Contact addresses of the various administrative departments appear on the Unisa website: <http://www.unisa.ac.za/sites/corporate/default/Contact-us/Student-enquiries>.

Please include the student number in all correspondence

5 RESOURCES

5.1 Prescribed book(s)

The prescribed book for this module is:

Walter Savitch. Problem Solving with C++, 10th edition. Pearson International Edition: Addison-Wesley, 2018.

You may also use the 7th, 8th or 9th edition of the prescribed book.

You are expected to purchase your own copy of the prescribed book. For contact details of official booksellers, please consult the list of official booksellers and their addresses in *Study @ Unisa*.

You can also buy an e-book version of Savitch at www.coursesmart.com.

We will refer to the prescribed book as Savitch.

In this module, we cover the following chapters of Savitch:

Chapter	Topic	Sections covered
Chapter 1	Introduction to computers and C++ programming	1.1 and 1.2
Chapter 4	Overloading functions	Only 4.6
Chapter 5	Assert macro	Only 5.5
Chapter 6	I/O streams as an introduction to objects and classes	All sections
Chapter 8	C-strings and vectors	8.1 and 8.3, plus the subsection

		<i>Converting Between string Objects and C Strings</i> , thus excluding 8.2 with the exception of the subsection <i>Converting Between string Objects and C Strings</i>
Chapter 9	Pointers and dynamic arrays	All sections excluding the optional subsections in 9.2
Chapter 10	Defining classes	All sections
Chapter 11	Friends, overloaded operators and arrays in classes	All sections, plus Appendixes 7 and 8
Chapter 12	Separate compilation (ADTs)	12.1 and only the first two pages of 12.2
Chapter 14	Recursion	14.1 and 14.2, thus excluding 14.3
Chapter 15	Inheritance	Only 15.1, thus excluding 15.2 and 15.3
Chapter 17	Templates	All sections

Note that some of the sections (in Chapters 1, 4 and 5) are omitted, because they are covered in COS1511. The other sections that are omitted fall outside the scope of this module.

5.2 Recommended book(s)

You do not have to consult any other textbooks apart from Savitch. However, some of you may want to read more widely, and consult alternative references. The following is a useful book available in the Unisa library. Please note that the library does not have multiple copies of this book and that only limited waiting lists are kept.

DS Malik. C++ Programming from problem analysis to program design. Cengage, UK, 2013.

Recommended books can be requested online, via the Library catalogue.

5.3 Prescribed Software

The prescribed software for this module is Code::Blocks 20.03. We will refer to the software as Code::Blocks. Code::Blocks includes the MinGW C++ compiler and an Integrated Development Environment (IDE), which we use to create program files. A link to download the software will be provided on the COS1512 site on myUnisa.

5.4 Library services and resources

The Unisa Library offers a range of information services and resources. The library has created numerous library guides, available at <http://libguides.unisa.ac.za>

Recommended guides:

- For brief information on the library, go to <https://www.unisa.ac.za/library/libatglance>
- For more detailed library information, go to <http://www.unisa.ac.za/sites/corporate/default/Library>
- Frequently Asked Questions, visit <https://www.unisa.ac.za/sites/corporate/default/Library/Frequently-Asked-Questions>
- For research support and services such as the Personal Librarian service and the Information Search Librarian's Literature Search Request (on your research topic) service, visit <http://www.unisa.ac.za/sites/corporate/default/Library/Library-services/Research-support>.
- For library training for undergraduate students, visit <https://www.unisa.ac.za/sites/corporate/default/Library/Library-services/Training>
- Lending Services <https://www.unisa.ac.za/sites/corporate/default/Library/Library-services/Lending-services>
- Services for Postgraduate students - <https://www.unisa.ac.za/sites/corporate/default/Library/Services-for-Postgraduates>
- Support and Services for students with disabilities - <https://www.unisa.ac.za/sites/corporate/default/Library/Services-for-students-with-special-needs>
- Library Technology Support - <https://libguides.unisa.ac.za/techsupport>
- Finding and using library resources and tools - http://libguides.unisa.ac.za/Research_skills
- A–Z list of library databases – <https://libguides.unisa.ac.za/az.php>

Important contact information:

- Technical problems encountered in accessing library online services: Lib-help@unisa.ac.za
- General library-related queries: Library-enquiries@unisa.ac.za
- Queries related to library fines and payments: Library-fines@unisa.ac.za
- Interlibrary loan service for postgraduate students: libr-ill@unisa.ac.za
- Literature Search Service: Lib-search@unisa.ac.za
- Social media channels: Facebook: UnisaLibrary and Twitter: @UnisaLibrary

6 STUDENT SUPPORT SERVICES

The *Study @ Unisa* brochure is available on myUnisa: www.unisa.ac.za/brochures/studies

This brochure contains important information and guidelines for successful studies through Unisa.

If you need assistance with regard to the myModules system, you are welcome to use the following contact details:

- Toll-free landline: 0800 00 1870 (Select option 07 for myModules)
- E-mail: myUnisaHelp@unisa.ac.za

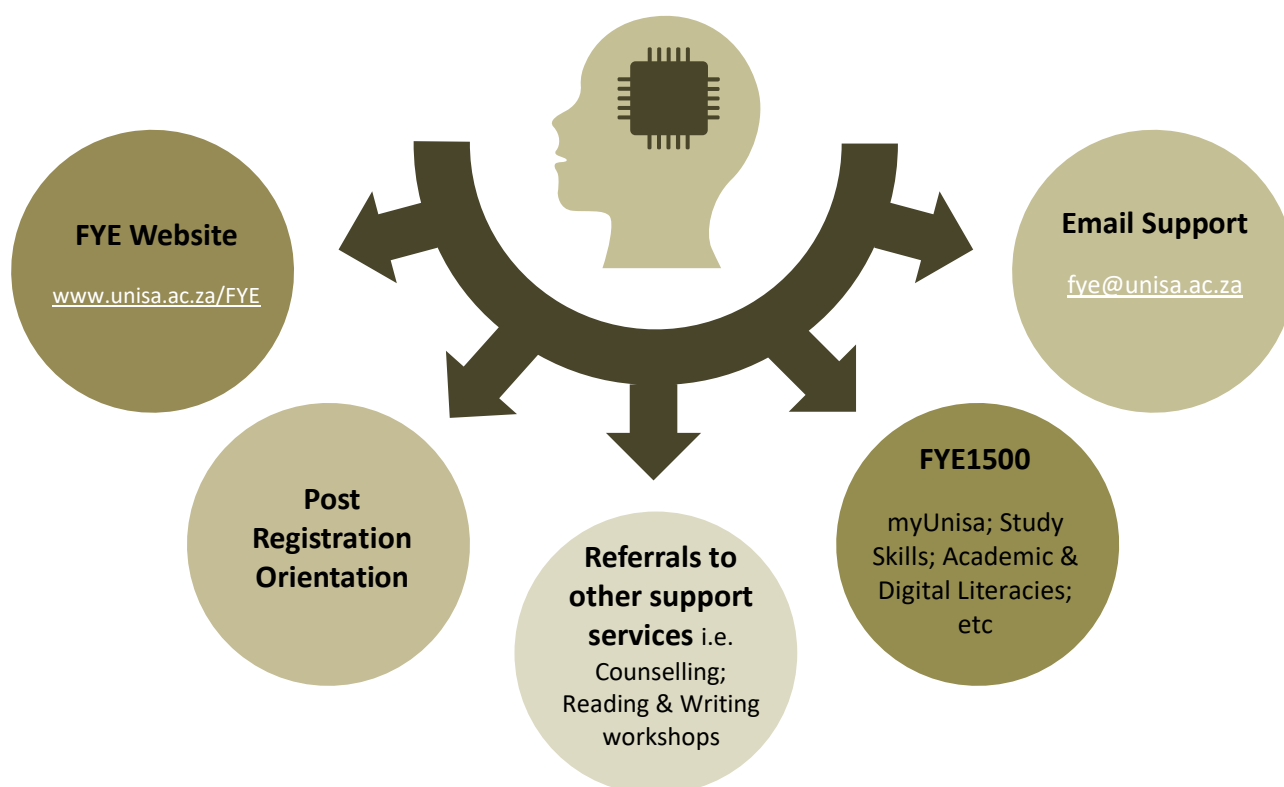
You can access and view short videos on topics such as how to view your calendar, how to access module content, how to view announcements for modules, how to submit assessment and how to participate in forum activities via the following link: <https://dtls-ga.unisa.ac.za/course/view.php?id=32130>

Registered Unisa students get a free myLife e-mail account. Important information, notices and updates are sent exclusively to this account. Please note that it can take up to 24 hours for your account to be activated after you have claimed it. Please do this immediately after registering at Unisa, by following this link: myLifeHelp@unisa.ac.za

Your myLife account is the **only** e-mail account recognised by Unisa for official correspondence with the university and will remain the official primary e-mail address on record at Unisa. You remain responsible for the management of this e-mail account.

6.1 First-Year Experience Programme

Many students find the transition from school education to tertiary education stressful. This is also true in the case of students enrolling at Unisa for the first time. Unisa is a dedicated open distance and e-learning institution, and it is very different from face-to-face/contact institutions. It is a mega university, and all our programmes are offered through either blended learning or fully online learning. It is for this reason that we thought it necessary to offer first-time students additional/extended support to help them seamlessly navigate the Unisa teaching and learning journey with little difficulty and few barriers. We therefore offer a specialised student support programme to students enrolling at Unisa for the first time – this is Unisa’s First-Year Experience (FYE) Programme, designed to provide you with prompt and helpful information about services that the institution offers and how you can access information. The following FYE services are currently offered:





To ensure that you do not miss out on important academic and support communication from the SRU, please check your myLife inbox regularly.

7. STUDY PLAN

COS1511 is a co-requisite for COS1512 registration. This means that if you have not yet passed COS1511, you have to register for both COS1511 and COS1512 simultaneously.

If you do not have any programming background or experience, it is highly recommended to first pass COS1511 before attempting COS1512, because COS1512 builds on knowledge that we expect you to have acquired in COS1511.

If you are registered for both COS1511 and COS1512, please note that you must study the Study Guide for COS1511 up to at least Chapter 23 before you start with COS1512. Here is a study program for students registered for both COS1511 and COS1512.

We also provide a study program for students registered for COS1512 only below. Note that due dates for assignments for students registered for COS1512 only and for students registered for both COS1511 and COS1512 simultaneously, are the same. See the COS1512 course website for these dates.

Study programme for students registered for both COS1511 and COS1512

Week	Date	COS1511	COS1512
1	6 March 2024	Install software Chapters 1 to 4	Install software and AutoThinking game Chapter 1 in Savitch
2	13 March 2024	Chapters 5 to 7	Play AutoThinking game
3	20 March 2024	Chapters 8 to 11	Play AutoThinking game
4	27 March 2024	Chapters 12 to 14	Play AutoThinking game
5	3 April 2024	Chapters 15 to 16	Play AutoThinking game
6	10 April 2024	Complete Assignment 1 for COS1511 (Chapters 1 to 16)	Play AutoThinking game
7	17 April 2024	Chapters 17 to 18	
8	24 April 2024	Chapters 19 to 20	
9	1 May 2024	Chapters 21 to 23	
10	8 May 2024	Complete Assignment 2 for COS1511 (Chapters 17 to	

		23)	
11	15 May 2024		Section 4.6 in chapter 4 and section 5.5 in chapter 5 in Savitch Complete Assignment 1 for COS1512
12	22 May 2024	Chapters 24 to 26	Chapter 6 in Savitch
13	29 May 2024	Chapter 27	
14	5 June 2024	Complete Assignment 3 for COS1511 (Chapters 24 to 27)	
15	12 June 2024		Sections 8.1 and 8.3, plus the subsection <i>Converting Between string Objects and C Strings</i> in section 8.2 in chapter 8 on Savitch
16	19 June 2024		Chapter 9 in Savitch
17	26 June 2024		Complete Assignment 2 for COS1512 (chapters 4, 5, 6, 8 & 9 in Savitch)
18	3 July 2024	Chapters 28 to 30	
19	10 July 2024		Chapter 10 in Savitch
20	17 July 2024		Chapter 11 in Savitch
21	24 July 2024		Chapter 12 in Savitch
22	31 July 2024		Appendices 7 and 8 in Savitch
23	7 August 2024		Complete Assignment 3 for COS1512 (Chapters 10, 11 & 12 in Savitch)
24	14 August 2024		Complete Assignment 3 for COS1512 (Chapters 10, 11 & 12 in Savitch)
25	21 August 2024		Chapter 14 in Savitch
26	28 August 2024		Chapter 15 in Savitch
27	4 September 2024		Chapter 17 in Savitch
28	11 September 2024		Complete Assignment 4 for COS1512 (Chapters 14, 15

			& 17 in Savitch)
29	18 September 2024	Complete Assignment 4 for COS1511 (Chapters 1 to 30)	
30	25 September 2024 to exam	Revision	Revision

8 HOW TO STUDY ONLINE

8.1 What does it mean to study fully online?

Studying fully online modules differs completely from studying some of your other modules at Unisa.

- **All your study material and learning activities for online modules are designed to be delivered online on myUnisa.**
- **All your assignments must be submitted online.** This means that you will do all your activities and submit all your assignments on myUnisa. In other words, you may **NOT** post your assignments to Unisa using the South African Post Office.
- **All communication between you and the University happens online.** Lecturers will communicate with you via e-mail and SMS, and use the **Announcements**, the **Discussion Forums** and the **Questions and Answers** tools. You can also use all of these platforms to ask questions and contact your lecturers.

8.2 myUnisa tools

The main tool that we will use is the **Lessons tool**. This tool will provide the content of and the assessments for your module. At times, you will be directed to join discussions with fellow students and complete activities and assessments before you can continue with the module.

It is very important that you log in to myUnisa regularly. We recommend that you log in at least once a week and preferably more times to do the following:

- **Check for new announcements.** You can also set your myLife e-mail account so that you receive the announcement e-mails on your cellphone.
- **Do the Discussion Forum activities.** When you do the activities for each learning unit, we want you to share your answers with the other students in your group. You can read the instructions and even prepare your answers offline, but you will need to go online to post your messages.
- **Do other online activities.** For some of the learning unit activities you might need to post something on the **Blog tool**, take a quiz or complete a survey under the **Self-Assessment tool**. Do not skip these activities because they will help you complete the assignments and the activities for the module.
- **Attend the online lectures.** Online lectures are offered by the e-tutors once their contracts have been activated. These lectures are also recorded for students who cannot attend

when the lectures are offered, and for revision purposes. This can help you to master the study material.

We hope that by giving you extra ways to study the material and practise all the activities, this will help you succeed in the online module. To get the most out of the online module, you **MUST** go online regularly to complete the activities and assignments on time.

9. ASSESSMENT

9.1 Assessment criteria

The assessment criteria for this module is provided in section 2.2 showing what is expected for each learning outcome.

9.2 Assessment plan

- To complete this module, you will be required to submit 4 assessments.
- All information about when and where to submit your assessments will be made available to you via the myModules site for your module.
- Due dates for assessments, as well as the actual assessments are available on the myModules site for this module.
- To gain admission to the examination, you will be required to submit at least 2 assessments.
- To gain admission to the examination, you need to obtain a year mark average of 50% for the assignments.
- The assignment weighting for the module is 20%.
- You will receive examination information via the myModules sites. Please watch out for announcements on how examinations for the modules for which you are registered will be conducted.
- The examination will count 80% towards the final module mark.

9.3 Assessment due dates

- There are no assignment **due dates** included in this tutorial letter.
- Assignment due dates will be made available to you on the myUnisa landing page for this module. We envisage that the due dates will be available to you upon registration.
- Please start working on your assessments as soon as you register for the module.
- Log on to the myUnisa site for this module to obtain more information on the due dates for the submission of the assessments.

9.4 Submission of assessments

- Unisa, as a comprehensive open distance e-learning institution (CODEL), is moving towards becoming an online institution. You will therefore see that all your study material, assessments and engagements with your lecturer and fellow students will take place online. We use myUnisa as our virtual campus.

- The myUnisa virtual campus will offer students access to the myModules site, where learning material will be available online and where assessments should be completed. This is an online system that is used to administer, document, and deliver educational material to students and support engagement between academics and students.
- The myUnisa platform can be accessed via <https://my.unisa.ac.za>. Click on the myModules 2024 button to access the online sites for the modules that you are registered for.
- The university undertakes to communicate clearly and as frequently as is necessary to ensure that you obtain the greatest benefit from the use of the myModules learning management system. Please access the announcements on your myModules site regularly, as this is where your lecturer will post important information to be shared with you.
- When you access your myModules site for the module/s you are registered for, you will see a welcome message posted by your lecturer. Below the welcome message you will see the assessment shells for the assessments that you need to complete. Some assessments may be multiple choice, some tests, others written assessments, some forum discussions, and so on. All assessments must be completed on the assessment shells available on the respective module platforms.
- To complete quiz assessments, please log on to the module site where you need to complete the assessment. Click on the relevant assessment shell (Assessment 1, Assessment 2, etc.). There will be a date on which the assessment will open for you. When the assessment is open, access the quiz online and complete it within the time available to you. Quiz assessment questions are not included in this tutorial letter (Tutorial Letter 101) and are only made available online. You must therefore access the quiz online and complete it online where the quiz has been created.
- It is not advisable to use a cell phone to complete the quiz. Please use a desktop computer, tablet or laptop when completing the quiz. Students who use a cell phone find it difficult to navigate the **Online Assessment** tool on the small screen and often struggle to navigate between questions and successfully complete the quizzes. In addition, cell phones are more vulnerable to dropped internet connections than other devices. **If at all possible, please do not use a cell phone for this assessment type.**
- For written assessments, please note the due date by which the assessment must be submitted. Ensure that you follow the guidelines given by your lecturer to complete the assessment. Click on the submission button on the relevant assessment shell on myModules. You will then be able to upload your written assessment on the myModules site of the modules that you are registered for. Before you finalise the upload, double check that you have selected the correct file for upload. Remember, no marks can be allocated for incorrectly submitted assessments.

9.4.1 Types of assignments and descriptions

All assignments are defined as either optional, mandatory, compulsory, or elective.

- **Elective assignments**
 - If not submitted, the student gets no mark for this item.
 - The best of the required submissions will count.
- **Mandatory assignments**
 - If not submitted, the student gets no mark for this item.
- **Compulsory assignments**
 - If not submitted, the result on the student's academic record will be *absent*.
- **Optional assignments** – You are encouraged as a student to do optional assignment so that it may benefit your learning.

I. Elective assignments

- a. the student is given a choice of which assignments within an identified group to submit, only the best result(-s), the number of which is specified in advance, will contribute towards the year mark.
- b. elective assignments must also be grouped into an elective group.
- c. for the student to select which assignment to submit, the elective assignments must be grouped together. For such an elective group, relevant information must be provided to the student, such as how many of the assignments must be submitted and how many of the assignment marks should be combined into the year mark.
- d. The selection criteria define how marks received for assignments in an elective group are to be combined into the year mark. Three different criteria may be used for calculating the year mark:
 - The best mark should be used, or
 - If the student submits fewer than the required number of assignments per group or no assignment in a group, a mark of 0% will be used.
 - 0% is awarded to all non-submitted or unmarked assessments. A best mark is then calculated from all items.

II. Mandatory assignments

- a. contribute to the year mark.
- b. If a student fails to submit a mandatory assignment, no mark is awarded and the year mark is calculated accordingly. The student will therefore forfeit the marks attached to this assignment when the final mark for the module is calculated.

III. Compulsory Assessment

- a. when not submitted, the student will fail a Continuous Assessment module but will be shown as absent from the examination in the case of other modules.

- IV. **Optional assignments** – You are encouraged as a student to do optional assignment so that it may benefit your learning.

9.5 The assessments

As indicated in section 9.2, you need to complete 4 assessments for this module.

There are no assignments included in this tutorial letter. Assignments and due dates will be made available to you on myModules for this module. We envisage that the due dates will be available to you upon registration.

9.6 The examination

Examination information and details on the format of the examination will be made available to you online via the myUnisa site. Look out for information that will be shared with you by your lecturer and e-tutors (where relevant) and for communication from the university.

9.7.1 Invigilation/proctoring

Since 2020 Unisa conducts all its assessments online. Given stringent requirements from professional bodies and increased solicitations of Unisa's students by third parties to unlawfully assist them with the completion of assignments and examinations, the University is obliged to assure its assessment integrity through the utilisation of various proctoring tools: Turnitin, Moodle Proctoring, the Invigilator App and IRIS. These tools will authenticate the student's identity and flag suspicious behaviour to assure credibility of students' responses during assessments. The description below is for your benefit as you may encounter any or all of these in your registered modules:

Turnitin is a plagiarism software that facilitates checks for originality in students' submissions against internal and external sources. Turnitin assists in identifying academic fraud and ghost writing. Students are expected to submit **typed** responses for utilisation of the Turnitin software.

The **Moodle Proctoring tool** is a facial recognition software that authenticates students' identity during their Quiz assessments. This tool requires access to a student's **mobile or laptop camera**. Students must ensure their camera is activated in their browser settings prior to their assessments.

The **Invigilator "mobile application-based service** does verification" of the identity of an assessment participant. The Invigilator Mobile Application detects student dishonesty-by-proxy and ensures that the assessment participant is the registered student. This invigilation tool requires students to download the app from their Play Store (Google, Huawei and Apple) on their **mobile devices** (camera enabled) prior to their assessment.

IRIS Invigilation software verifies the identity of a student during assessment and provides for both manual and automated facial verification. It has the ability to record and review a student's assessment session. It flags suspicious behaviour by the students for review by an academic administrator. IRIS software requires installation on students' **laptop devices** that are enabled with a webcam.

Students who are identified and flagged for suspicious dishonest behaviour arising from the invigilation and proctoring reports are referred to the disciplinary office for formal proceeding.

Please note:

Students must refer to their module assessment information on their myModule sites to determine which proctoring or invigilation tool will be utilised for their formative and summative assessments.

10. ACADEMIC DISHONESTY

10.1 Plagiarism

Plagiarism is the act of taking the words, ideas and thoughts of others and presenting them as your own. It is a form of theft. Plagiarism includes the following forms of academic dishonesty:

- Copying and pasting from any source without acknowledging the source.
- Not including references or deliberately inserting incorrect bibliographic information.
- Paraphrasing without acknowledging the original source of the information.

10.2 Cheating

Cheating includes, but is not limited to, the following:

- Completing assessments on behalf of another student, copying the work of another student during an assessment, or allowing another student to copy your work.
- Using social media (e.g. WhatsApp, Telegram) or other platforms to disseminate assessment information.
- Submitting corrupt or irrelevant files, this forms part of examination guidelines
- Buying completed answers from so-called “tutors” or internet sites (contract cheating).

10.3 For more information about plagiarism, follow the link below:

<https://www.unisa.ac.za/sites/myunisa/default/Study-@-Unisa/Student-values-and-rules>

11. STUDENTS LIVING WITH DISABILITIES

The Advocacy and Resource Centre for Students with Disabilities (ARCSWiD) provides an opportunity for staff to interact with first-time and returning students with disabilities.

If you are a student with a disability and would like additional support or need additional time for assessments, you are invited to contact (name and e-mail address of the lecturer must be inserted) to discuss the assistance that you need.

12. IN CLOSING

Do not hesitate to contact us by e-mail if you are experiencing problems with the content of this tutorial letter or with any academic aspect of the module.

We wish you a fascinating and satisfying journey through the learning material, and trust that you will complete the module successfully.

Enjoy the journey!

DEPARTMENT OF COMPUTER SCIENCE: SCHOOL OF COMPUTING